



Nadleh Whut'en First Nation

Job Posting - Health Director

Half-time Position

POSITION SUMMARY

The Health Director has the primary responsibility to plan and coordinate the development of Nadleh Health Services. The Health Director liaises with Chief and Council, General Manager, Community Health Staff, Carrier Sekani Family Services Executive Director of Health Services and/or designates, First Nations Organizations, Provincial and Federal Government authorities to facilitate strategic planning and the development of health programming and initiatives for the Nadleh Whut'en Band community. The Health Director must ensure the delivery of programs and services utilizes a holistic model of care and practicing in a culturally respectful and safe manner.

Reports to:

General Manager

Key Duties & Responsibilities:

Exercises delegated human resource management overall band health staff.

Assume direct responsibility for and provide support and coordination of Nadleh Whut'en Band plans on health.

Provide support and facilitation in the development and coordination of other Nadleh Whut'en Band initiatives such as (but not limited too) family violence, public health, health promotion, emergency preparedness/pandemic planning, community safety plans, chronic disease, mental health and drug use.

Prepare updates for Nadleh Whut'en Band Council, General Manager and Nadleh Whut'en Band community as required.

Assist services providers to work in a stronger inclusive environment that promotes team based care and encourages all staff to work at their potential.

Prepare proposals, submissions, narrative reports to carry out the functions of the health programs.

Carry out all aspects of project management. Implement work plans and resolutions; monitor program budgets, submit monthly and annually narrative reports in accordance with Nadleh Whut'en Band policy and procedures and funding terms of conditions.

Performs other duties as assigned by Chief and Council and General Manager and from time to time from CSFS Executive Director of Health Services.

Qualifications

Bachelor degree in public health, social services, community development or an equivalent combination of education and experience.

Must have experience in writing proposals, strategic health planning and health policy development, lobbying and securing funds.

Demonstrate knowledge of the broad spectrum of health and health care support systems; must understand issues, concerns with health care system stakeholders as well as trends, directions and models of delivery and governance that affect health care in Nadleh territory.

Excellent communication, computer literacy, relationship building, conceptual and leadership skills.

Ability and/or experience in managing program and staff.

Fluent or understanding of Nadleh language is an asset.

Initiative and ability to complete tasks with a minimum of guidance and supervision, and to manage completing demands in a team setting.

Successful Criminal Records Check.

Valid class 5 driver's license and clear driver's abstract.

Applications will be accepted until the position is filled.

Please apply by emailing resume to: kgeorge@nadleh.ca

****Only those selected for an interview will be contacted & preference will be given to band members if qualified ****