



Nadleh Whut'en First Nation Land Manager Job Posting

POSITION SUMMARY

Reporting to the General Manager (or designate), the Lands Manager leads the Lands Department including; lands, wildlife, fisheries, forestry, referrals and traditional use. This position works with Provincial and Federal offices to ensure the interests of Nadleh Whut'en are promoted with regard to protection and/or utilization of resources within NWFN's traditional territory founded on the recognition of NWFN Title and Rights. The Lands Manager effectively engages and works with the membership on land use, resource plans and environmental stewardship.

Reports to:

General Manager or Designate

Key Duties & Responsibilities:

Lands Department

- Provides leadership to the Lands Team and oversees the day-to-day activities and operations of the department including referrals, natural resources, environmental stewardship, traditional use studies, mapping etc.
- Communicates effectively and ensures clarity of roles and responsibilities.
- Ensures staff have tools, training and resources to accomplish their work.
- Manages team and individual employee performance.
- Manages and oversees the overall Lands budget.
- Manages funding applications and proposals and associated reporting.
- Serves as Chief Negotiator and Spokesperson on Lands issues in the absence of the Chief.
- Other related duties as assigned.

Lands and Natural Resources Programs

- Oversees the effective delivery of all Lands and Natural Resource programs.
- Communicates and collaborates with Council, Community and staff to evaluate the effectiveness of existing Lands and Natural Resources programs.
- Implements programs and initiatives based on the direction of Chief and Council.
- Facilitates and assists staff in planning and delivering programs that ensure Natural Resources are used and preserved in a manner that benefits the community and future generations.
- Keeps a positive profile in the community, promoting awareness, education and understanding of Lands and Natural Resources programs.
- Maintains a strong working knowledge of federal (ISC, DFO, ECCC), and provincial (FLNRO, MOE, MEM, MIRR) legislation and policies relating to or impacting Land Use and Natural Resources.

Project Management

- Reviews major projects to determine viability and makes recommendations as appropriate to Chief and Council.
- Creates, manages and reviews agreements with proponents, governments and consultants.

- Acts as project manager for special projects related to lands and natural resources, providing regular reports and updates to leadership.
- Prepares and authorizes scope of work/contract, prepares proposals and budgets for leadership approval.

Land Use Plan

- Develops strategic plans related to land use and resource use and development on reserve.
- Provides advice and expertise to General Manager and Chief and Council relating to lands and resources.
- Monitors land use to ensure compliance with NWFN's land use guidelines.

External Relations

- Networks and builds relationships with provincial and federal agencies
- Engages and exchanges information with forestry licensees, mining, and energy companies.

Qualifications

Training, Education and Experience

- Bachelor's Degree in Resource Management (e.g., forestry, ecology, natural resources, land use planning, etc.) or other relevant field.
- Lands Management Training/Certification through Indigenous Services Canada
- Minimum 5 years' progressive experience in the Natural Resources field including 2 years in a management position.
- Experience developing grant proposals.
- Training in engagement and consultation and/or Indigenous rights and title.
- Experience working with a variety of stakeholder groups including government, First Nations, and industry.
- Satisfactory Criminal Record Check.
- Valid B.C. Class 5 Driver's License.
- Strong Knowledge of First Nation Lands and Natural Resource programs.
- Knowledge of legislation that impacts lands and natural resources.
- Knowledge of current land use and resource issues and opportunities that affect Indigenous people and communities.
- Experience working with funding providers.
- Able to develop and implement policies and procedures & review land related documents
- Financial literacy with the ability to develop and administer budgets.
- Able to present reports and information effectively and to speak publicly with confidence.
- Able to effectively supervise staff.
- High degree of professionalism and confidentiality
- Able to work independently as well as working within a collaborative team framework.
- Intermediate proficiency in the Microsoft Office Suite (Word, Excel, PowerPoint and Outlook). Knowledge of mapping and GIS systems.
- Genuine respect for Nadleh Whut'en First Nation culture and protocols.

Applications will be accepted until the position is filled.

Please apply by emailing resume and cover letter to: rdasilva@nadleh.ca

****Only those selected for an interview will be contacted & preference will be given to band members if qualified ****